



October 26, 2007, 9-10:30 AM  
**Proposed Meeting Agenda**  
North Branch Area Library

- ❖ Introductions
- ❖ Open Announcements/Updates/Resource Sharing  
*From Linda Kaufmann/IF:*
  - Volunteer Impact Leadership Training Series, Oct 23, Nov. 5, and Nov. 20; All trainings in Alexandria from 9:30 AM -3:30 PM, For any questions, please contact the MAVA office at (651) 255-0469, or visit the MAVA website at [www.MAVAnetwork.org](http://www.MAVAnetwork.org). Sally also has more details.
  - Grant Writing Workshop at the Initiative Foundation, Dec. 11, 2007 choose 8:30 AM-11:30 AM or 1-4 PM, Pre-registration is required. Sally has more details or contact Jolene with questions at: [jhoward@ifound.org](mailto:jhoward@ifound.org).
  - “Board Stiff!” a mini-retreat in governance for nonprofits. Thursday, Oct. 25, 9-11:30 AM, Central Lakes College. Topics covered are designed to build a stronger more effective board of directors. **Sheryl Homan** is a Program Manager at the University of Wisconsin- Superior’s Center for Continuing Education/Extension at the, where she coordinates several programs including the Nonprofit Administration Certificate. Cost: \$45/Staff person, \$35/additional staff person, \$20/board members or volunteers. Questions? Contact: 715-394-8469 Sally has more details.  
**Register by October 17 FOR EARLY BIRD RATES!** (\$40, \$30, \$15-If you register by October 17)
  - Grant Budgets: Learning the difference between a budget for a grant and the annual budget through discussion with peers, leader Phil Hatlie, Loan Officer, Nonprofits Assistance Fund. Thursday, Oct. 25 from 11:45 AM to 1:15 PM, Kelly Inn, St. Cloud. Session free; lunch available for \$10. Register by Oct. 17. Sally has details
- ❖ Ready, Set, Go—Kindergarten Readiness event summary

From last meeting:

- ❖ Book bins: Donna
- ❖ Community Festivals updates:
  - Fall Harvest Days/Vehicle Fair, Saturday Sept. 29 from 10-11 AM: Kathy Blomquist
  - Baby Toddler Expo, Saturday, Oct. 13, 9-12 AM.: Kathy Blomquist & Jeremy Kalin
- ❖ Rotary donation: Linda Prince
- ❖ Year Three Projects:
  - Connect with families via newsletter focusing on late infancy & toddler development (6, 12, 18 months.) Develop a publication highlighting toddler development tailored to local resources: Kerry
  - Website promotion: Lisa, Kathy, Jodie
  - Ongoing fundraising/business engagement: Donna, Kathy, Kerry, Barb, Sally
  - Literacy/Book bins: Donna, Sue, Linda, Lanay
- ❖ Our next meeting:  
Friday, November 16, 2007, 9-10:30 AM; North Branch Library

Coalition building, con't:

❖ Priorities for coordinator (4-5 hours week/12 months)

Tasks include:

Monthly Meetings:

Proposed agenda

Meeting

Meeting minutes

Reporting:

Grant Application

Mid-term report

Final report

Fundraising

Phone calls

Grant applications

Letter writing

Activity summary reports

Community Events

Membership information & recruitment

Event Coordination

Activity Coordination & Participation